

# VTDDC Executive Fund Grants: Criteria and Procedures

## 1. Grants up to \$500 to Individuals with Developmental Disabilities and Family Members

The purpose of these grants is to support experiences that will enhance knowledge about specific disabilities and the disability movement, grow leadership skills, increase the ability to advocate for themselves and others, and realize their potential to be full participants in communities.

VTDDC provides a limited number of grants of up to **\$500** to individuals with developmental disabilities and family members to support attendance at conferences, trainings or other disability-related events.

- Funding requests are accepted at any time during the year.
- Requests must be made on the VTDDC application form before the activity, and explain why it is important to attend and how the experience and information will be shared with others.
- Funding ordinarily will be provided on a reimbursement basis. Participants must submit appropriate original receipts (e.g., travel, meals, lodging, and registration fees) prior to receiving funds.
- When multiple requests are received to support attendance at the same conference, the Executive Committee may grant a lump sum to the appropriate organization to distribute as scholarships.

### PLEASE NOTE:

- Funds will not be available to the same person to attend the same event two years in a row.
- Preference will be given to applicants who have not received funding in the previous year.
- Direct services CANNOT be funded. That might include participation in a social skills group or summer camp.

## 2. Grants up to \$1000 for Conferences, Trainings & Other Events

**A. Events:** VTDDC provides a limited number of grants each year up to \$ **1000** to organize and hold conferences, trainings, scholarship programs or other disability-related events for individuals with developmental disabilities and their families. Activities should expand knowledge about specific disabilities and the disability movement, grow leadership skills, increase the ability to advocate for themselves and others, and realize their potential to be full participants in communities.

- Preference is given to scholarship requests from individuals with developmental disabilities and their family members.
- Applications from organizations will be considered four times a year. All application materials are due by October 31, January 31, April 30 and July 31.
- Requests must be made on the VTDDC application form and address why it is important to fund the event, and how the experience and information will be disseminated in the developmental disability community.
- VTDDC sponsorship will need to be recognized in project materials.
- Funds may be provided on either a grant or reimbursement-only basis.
- Follow-up reporting will be required about the event and the number of people benefited.

**B. Innovative Projects:** VTDDC provides a limited number of grants each year up to \$**1000** to support new short-term research, demonstration or other model project consistent with VTDDC's state plan, and which:

(1) Provide individuals with developmental disabilities and their families with opportunities for community interactions that enhance growth and contribute to full participation in community life; and/or

(2) Foster innovative and alternative approaches to supports and services that bring those with disabilities into the heart of Vermont's communities.

- Typically funding will not be available for more than one year.
- Deadlines for applications are October 31, January 31, April 30 and July 31.
- Requests must be made on VTDDC's application form, and include:
  - Description of the applicant.
  - Description of the project.
  - Why the project needs to be funded at this time.
  - What results are expected that will impact the lives of Vermonters with developmental disabilities.
  - How the results of the project or event will be shared.
- VTDDC may require a more detailed application that outlines objectives, activities, performance targets and timelines.
- VTDDC sponsorship will need to be recognized in project materials.
- Funds may be provided on either a grant or reimbursement-only basis.
- Reporting will be required about the project, including the number of people benefited

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